

PART A - Initial Equality Screening Assessment

As a public authority we need to ensure that all our strategies, policies, service and functions, both current and proposed have given proper consideration to equality and diversity.

A **screening** process can help judge relevance and provide a record of both the process and decision. Screening should be a short, sharp exercise that determines relevance for all new and revised strategies, policies, services and functions.

Completed at the earliest opportunity it will help to determine:

- the relevance of proposals and decisions to equality and diversity
- whether or not equality and diversity is being/has already been considered, and
- whether or not it is necessary to carry out an Equality Analysis (Part B).

Further information is available in the Equality Screening and Analysis Guidance – see page 9.

1. Title

Title: Council Homes Delivery Programme: Entering into Grant Funding Agreements with the South Yorkshire Mayoral Combined Authority to enable the Council to receive Brownfield Housing Fund to support the delivery of 27 new Council homes.

Directorate:
Adult Care, Housing and Public Health

Service area:
Strategic Housing and Development

Lead person:
Uzma Sattar

Contact:
01709 255048

Is this a:

☐

Strategy / Policy

☒

Service / Function

☐

Other

If other, please specify

2. Please provide a brief description of what you are screening

An Officer-level decision is required to enter into three Grant Funding Agreements with SYMCA to draw down the funding for four of the nine sites that were at the most advanced stages of delivery, ensuring full expenditure of the funding by March 2026. Equality Impact Assessments (EIAs) were previously completed for the individual projects at the time of their approval—these are identified and linked in the Report

Approval Tracking table on page 2 of the “SYMCA BHF Grant Agreement Report – ODR Final Approved.”

Initial Screening completed and included with report the reports:

1. 25/01/21 Cabinet Meeting: [\(Public Pack\)Agenda Document for Cabinet, 25/01/2021 10:00](#) page 113 – 118
 2. 11/07/22 Cabinet meeting (includes Canklow and West Melton sites): [\(Public Pack\)Agenda Document for Cabinet, 11/07/2022 10:00](#) pages 357-360
 3. 23/01/2023 Cabinet Meeting(includes West Melton and Ship Inn sites): [\(Public Pack\)Agenda Document for Cabinet, 23/01/2023 10:00](#) pages 185-188
- Canklow Development Cabinet Report: [\(Public Pack\)Agenda Document for Cabinet, 20/11/2023 10:00](#) - Appendix 2a and 3a, pages 293-316

Full Assessment completed and included with report:

1. 25/01/21 Cabinet Meeting: [\(Public Pack\)Agenda Document for Cabinet, 25/01/2021 10:00](#) Page 119 – 126
 2. 11/07/22 Cabinet meeting (includes Canklow and West Melton sites): [\(Public Pack\)Agenda Document for Cabinet, 11/07/2022 10:00](#) pages 361-366
 3. 23/01/2023 Cabinet Meeting (includes West Melton and Ship Inn sites): [\(Public Pack\)Agenda Document for Cabinet, 23/01/2023 10:00](#) pages 189-200
- Canklow Development Cabinet Report - [\(Public Pack\)Agenda Document for Cabinet, 20/11/2023 10:00](#) Appendix 2b and 3b, Pages 293 - 316

3. Relevance to equality and diversity

All the Council’s strategies/policies, services/functions affect service users, employees or the wider community – borough wide or more local. These will also have a greater/lesser relevance to equality and diversity.

The following questions will help you to identify how relevant your proposals are.

When considering these questions think about age, disability, sex, gender reassignment, race, religion or belief, sexual orientation, civil partnerships and marriage, pregnancy and maternity and other socio-economic groups e.g. parents, single parents and guardians, carers, looked after children, unemployed and people on low incomes, ex-offenders, victims of domestic violence, homeless people etc.

Questions	Yes	No
Could the proposal have implications regarding the accessibility of services to the whole or wider community? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>	√	
Could the proposal affect service users? <i>(Be mindful that this is not just about numbers. A potential to affect a small number of people in a significant way is as important)</i>	√	
Has there been or is there likely to be an impact on an individual or group with protected characteristics? <i>(Consider potential discrimination, harassment or victimisation of individuals with protected characteristics)</i>	√	
Have there been or likely to be any public concerns regarding		√

the proposal? <i>(It is important that the Council is transparent and consultation is carried out with members of the public to help mitigate future challenge)</i>		
Could the proposal affect how the Council's services, commissioning or procurement activities are organised, provided, located and by whom? <i>(If the answer is yes you may wish to seek advice from commissioning or procurement)</i>		√
Could the proposal affect the Council's workforce or employment practices? <i>(If the answer is yes you may wish to seek advice from your HR business partner)</i>		√
If you have answered no to all the questions above, please explain the reason		

If you have answered **no** to **all** the questions above please complete **sections 5 and 6**.

If you have answered **yes** to any of the above please complete **section 4**.

4. Considering the impact on equality and diversity

If you have not already done so, the impact on equality and diversity should be considered within your proposals before decisions are made.

Considering equality and diversity will help to eliminate unlawful discrimination, harassment and victimisation and take active steps to create a discrimination free society by meeting a group or individual's needs and encouraging participation.

Please provide specific details for all three areas below using the prompts for guidance and complete an Equality Analysis (Part B).

- How have you considered equality and diversity?**

As part of the housing development programme, a Part B Equality Impact Assessment (EiA) has been completed for each individual project. These assessments identified how the developments aim to meet a range of housing needs, informed by local demographic data and housing trends. Since the completion of these individual EiAs, there have been no changes to the equalities considerations identified.

- Key findings**

An assessment of the delivery programme has found that it will enable delivery of homes to meet a range of needs including people with disabilities, older people, families with children and single people. Individual schemes are shaped in consideration of the different housing needs for each area.

- Actions**

As per individual project actions – ensure new build surveys are completed and data is

<p>analysed</p> <p>Continue consultation with the Place and Quality Panel with colleagues in AC and CYPS to identify any particular needs that can be met through the scheme - ongoing</p> <p>Review this equalities analysis annually, alongside future annual housing development Cabinet reports - annual</p>	
Date to scope and plan your Equality Analysis:	Completed as part of the individual project approvals
Date to complete your Equality Analysis:	Completed as part of the individual project approvals
Lead person for your Equality Analysis (Include name and job title):	Uzma Sattar Housing Development Co-ordinator

5. Governance, ownership and approval

Please state here who has approved the actions and outcomes of the screening:

Name	Job title	Date
Uzma Sattar	Housing Development Co-ordinator	05/06/25

6. Publishing

This screening document will act as evidence that due regard to equality and diversity has been given.

If this screening relates to a **Cabinet, key delegated officer decision, Council, other committee or a significant operational decision** a copy of the completed document should be attached as an appendix and published alongside the relevant report.

A copy of **all** screenings should also be sent to equality@rotherham.gov.uk For record keeping purposes it will be kept on file and also published on the Council's Equality and Diversity Internet page.

Date screening completed	05/06/25
Report title and date	Title: Council Homes Delivery Programme: Entering into Grant Funding Agreements with the South Yorkshire Mayoral Combined Authority to enable the Council to receive Brownfield

	Housing Fund to support the delivery of 27 new Council homes. Date: 09/06/25
If relates to a Cabinet, key delegated officer decision, Council, other committee or a significant operational decision – report date and date sent for publication	09/06/25
Date screening sent to Performance, Intelligence and Improvement equality@rotherham.gov.uk	09/06/25 – to enter the funding agreement only. (Part A and B's completed as part of the individual project approvals as per links in Section 2 above)